



# ACADEMIC INFORMATION

## Note:

Any changes or concerns regarding courses, absences, assignments, or projects must be addressed directly with the Academic Administration.

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## Credits Requirement

- To live on campus as a full-time student, you must be enrolled in at least **17 credit hours**.
  - **Single students** and **one parent** in married couples with children must meet this requirement.
  - The other parent in married couples with children is expected to take responsibility for the children.
  - Married couples **without children** may both study full-time.
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## Changing Courses

- Course changes are permitted only during the **first week** after opening day.
  - Approval is required from both the **Academic Director** and the **course teacher**.
  - Once granted, changes must be reported to the office.
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## Attendance Policy

Students are expected to be punctual for all classes, devotions, prayer meetings, and practices, including music/voice lessons and choir practices.

## Tardiness and Absences

- **Late arrival:** If a class has started when the student enters, they are considered late.
  - **Three "lates"** equal **one absence**.
  - **Three absences** result in a change of status from "credit" to "audit" in that class. The student must still attend the class and complete all work and tests.
  - Planned absences must be pre-approved by the **teacher, Academic Director, and house parents**.
  - **Unapproved absences** automatically change the student's status from "credit" to "audit," with the same requirement to complete coursework and tests.
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## School Materials

- Course materials will be provided during classes.
  - Supplies like pens, pencils, and binders are available for purchase in the school office.
  - Personal copies and printouts in black and white can be made for **two pesos per sheet** in the library.
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## Library

- The library is open **weekdays from 9:20 a.m. to 8:50 p.m.** (closed during mealtimes and on weekends). A schedule will be provided at the library door.
- **Reference books** may only be used in the library and must be returned to the librarian upon leaving.

- **Reserved books** may be borrowed for up to 3 hours and extended for another 3 hours if not requested by another student.
- **Other books** may be borrowed for **two weeks** with the option to extend upon librarian approval.
- Black and white photocopies can be made for **two pesos per sheet**. Homework copies are provided **free of charge**.

### Library & Study Room Guidelines

- In the library, students should work quietly to avoid disturbing others.
  - In the study room, conversations are allowed but must remain orderly.
  - Keep the study area tidy before leaving.
  - **Food and drinks** are not allowed in the library. Handle books with care, ensuring they remain clean and are not used during meals.
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### Computer & Internet Access

- The school provides **six computers** connected to the internet. One computer is reserved exclusively for printing.
  - Students may use the internet for **research purposes**. Research activities take priority over personal use.
  - Students may connect their devices to the school's open network. However, **social media** and **streaming platforms** are restricted and supervised accordingly.
  - Kids whose parents are studying are not allowed to use the computers.
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### Graduation Requirements

To graduate, students must meet the following criteria:

1. **Christian Commitment**
  - Be a committed Christian with a good testimony among fellow students and friends, demonstrating this throughout your time at Steinreich Bibelschule (Rom. 10:9–10; 12:1–2; Eph. 2:8–10).
  - Your **character and attitude** will be assessed as part of your eligibility for graduation.
2. **Credit Hours**
  - Complete **70 credits** and all required courses:
    - Old Testament I & II
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    - Introduction to the Bible
    - Personal Evangelism
    - Life of Christ
    - Acts
    - Forgiveness
    - Church History
    - Mennonite History
    - Mission
    - Theology I & II
    - Spiritual Life
    - New Testament Book
    - Old Testament Book
    - Competent Writing
    - Hermeneutics
3. **Exit Interviews**
  - Participate in **two exit interviews**, one with the Director and the other with a teacher.
4. **Devotion Presentation**
  - Present an **evening devotion** (not just a personal testimony) during your final year of study.

